

Fingerprint Guidelines:

1. Print and complete a live scan form and bring it with you to your appointment along with a government issued ID.
2. Ensure you **check** FBI or DOJ or both depending on your job classification:
 - Credentialed applicants check DOJ only
 - Classified applicants check DOJ and FBI
3. Scan and email your completed form along with your government issued ID to fingerprint@stocktonusd.net also be sure to upload your Livescan to your Be A Mentor account.
4. Be sure you create a Be A Mentor account at <https://beamentor.org/linkpages/mentorasp/specialprojects/stocktonca/Default.asp> as this is where your results will be uploaded.

Returns can take up to 30 days to be processed, if you do not have your results after 30 days contact our department Tuesday-Thursday 6am-4pm at 209-933-7085 ext.1, outside of those hours please leave a message and someone will get back to you. For any questions you can also email fingerprint at fingerprint@stocktonusd.net